

**RECORD OF EXECUTIVE DECISION**

Ref. (for Democratic Services only)	Date	Decision Maker	Decision	Reason for Decision	Alternative Options Considered	Conflicts of Interest Declared <small>(and Dispensations granted by Standards Committee)</small>	Consultation with Ward Member(s)	Subject to Call-in?  Yes/No
		Portfolio Holder for Housing (Councillor Paul Honeywood)	To grant a new lease of 40 Hilltop Crescent, Weeley pursuant to the Council's statutory obligations to do so under the <i>LEASEHOLD REFORM, HOUSING AND URBAN DEVELOPMENT ACT 1993 (LRHUDA 1993)</i> and as no exemptions under that Act apply.	To respond to a Notice served on the Council pursuant to Section 42 of the <i>LRHUDA 1993</i> as required by Section 45 of the <i>LRHUDA 1993</i> .	Not to grant a new lease but this risks the leaseholder applying to the Court for an Order granting the new lease on the terms contained in the initial Notice and therefore a loss for the Council in terms of an increased premium for the new lease and increased legal costs in dealing with the application.	None.	Not applicable.	Yes

**URGENT DECISIONS ONLY (If non-urgent go to "Agreement to Decision" below):-**

<b>GENERAL EXCEPTION APPLIES?</b> (Rule 15 Access to Information Procedure Rules)	YES/NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?	YES/NO
<b>SPECIAL URGENCY APPLIES?</b> (Rule 16 Access to Information Procedure Rules)	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	YES/NO
<b>EXEMPTION FROM CALL-IN APPLIES?</b> Rule 16i Overview and Scrutiny Procedure Rules)	YES/NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	YES/NO

<b>URGENT &amp; OUTSIDE BUDGET OR POLICY FRAMEWORK?</b> (Rule 6 Budget and Policy Framework Procedure Rules)	YES/NO	If yes, why is it not practical to convene a quorate meeting of full Council		
		If yes, has the Chairman of the relevant overview and scrutiny committee		YES/NO
<b>AGREEMENT TO DECISION:-</b>				
Signed:- ..... Decision Maker	Date:- .....		Delegated Power Reference (in Part 3 of the Constitution):- Part 3.35 – Housing, Housing Management, Estates Management	

**Original signed copy to be retained by Service.**

**Electronic copy to be sent to Katie Sullivan, Democratic Services Officer, for inclusion of relevant details into decisions list.**